Reasonable and Appropriate Rehabilitation Guidance for CTP Insurers

Updated 1 February 2020

This guidance tool has been developed to assist Compulsory Third Party (CTP) insurers to make decisions on funding reasonable and appropriate rehabilitation for people making a claim under Queensland’s CTP insurance scheme. It is intended to be read in conjunction with the Rehabilitation Standards for CTP Insurers.

The needs of claimants will vary and insurers should consider the circumstances of each individual on a case-by-case basis. The following guidance provides a useful framework for determining whether a rehabilitation request may be considered reasonable and appropriate. It comprises five guidance questions, various factors for consideration and a flow chart to guide practical application.

<table>
<thead>
<tr>
<th>Guidance questions</th>
<th>Factors for consideration</th>
</tr>
</thead>
</table>
| 1. Is there sufficient evidence to support a direct relationship between the injury and accident? | • There is medical evidence to support a causal link between the injury being treated (including aggravation or exacerbation of any pre-existing condition) and the accident.  
• The duration of time, first onset of symptoms and first medical consultation are consistent with the accident.  
• The severity of injury is consistent with the mechanism of the accident. |
| 2. Is the proposed service appropriate for the injury? | • The service has been recommended by the treating medical practitioner.  
• The service is consistent with the claimant’s current medical and rehabilitation management.  
• The service is consistent with evidence-based best practice and current clinical guidelines/frameworks, e.g. Clinical Framework for the Delivery of Health Services.  
• There are no contra-indications to the requested service.  
• The service including number of treatments will not prolong recovery or cause harm.  
• There is no similar service being concurrently provided. |
| 3. Will the proposed service benefit the claimant? | • The expected outcomes are functional and have tangible benefits to the claimant, e.g. they will facilitate return to work, independence with personal care, or independent self-management of symptoms.  
• The expected goals and timeframes are reasonable.  
• The proposed service will facilitate a return to pre-injury condition or maximise function.  
• There have been positive objective outcomes from this service previously. |
| 4. Is the service provider appropriate? | • The provider has appropriate registrations, qualifications, and/or experience in the service being provided.  
• The provider is in reasonable proximity and is easily accessible to the claimant.  
• There are no conflict of interest issues identified between the insurer and the provider or between the claimant and the provider. |
| 5. Are the proposed costs reasonable? | • The cost is in line with what a member of the public without a CTP insurance claim would be charged for the same service.  
• The fee is in line with normal market rates. |
Decision-making flow chart

1. Assess the rehabilitation request against the reasonable and appropriate guidance questions. Yes to all guidance questions?
   - Yes → Rehabilitation is reasonable and appropriate.
   - No → Is the rehabilitation reasonable and appropriate in the circumstances?

2. Is the rehabilitation reasonable and appropriate in the circumstances?
   - Yes → Steps taken and reasons for the decision to approve the rehabilitation request are adequately documented on file throughout the process. The decision is communicated in writing to the claimant and service provider within 10 calendar days of receipt of rehabilitation request.1
   - No → Is clarification or more information required?

3. Is clarification or more information required?
   - Yes → Re-assess the rehabilitation request within 10 calendar days of receipt of further information.1
   - No → The requested rehabilitation may be:
     - reasonable and appropriate
     - not reasonable and appropriate.

4. Steps taken and reasons for the decision to approve or not approve the rehabilitation request are adequately documented on file throughout the process. The decision and supporting reasons are communicated in writing to the claimant and service provider within 10 calendar days of receipt of rehabilitation request.1

Note 1: Refer to Rehabilitation Standard E6 for home modification requests.

Disclaimer: This document is intended as a guide for CTP insurers only and contains general information. It does not take into account every factor which may be relevant to a particular decision or situation. For example, it assumes all claims issues have been identified and considered by the CTP insurer prior to application of the flow chart. While all due care and diligence has been used in producing this document, the Motor Accident Insurance Commission (MAIC) does not guarantee the accuracy of the information contained in this document and it should not be relied upon as being accurate or complete. Changes in circumstances after the time of publication may affect the accuracy of the information contained in this document. MAIC disclaims all responsibility and all liability (including, without limitation, liability in negligence) for all expenses, losses, damages and costs incurred by you as a result of the information being inaccurate or incomplete in any way, and for any reason.

© Motor Accident Insurance Commission 2020